



Benton Day Camp Program Aide Application

form #862 • 01/16 • page 1 of 4

Follow instructions from the day camp website/information page for completing and returning application and registration paperwork.

Name _____

Mailing Address _____

City _____ State _____ Zip _____

Email _____

Girl Scout Troop # _____ SU# _____ Currently a registered Girl Scout? ☐ yes ☐ no

Which PA Level are you applying for? ☐ PA1 ☐ PA2 ☐ PA3 Grade in Fall _____

Prior Experience at Day Camp:

As a camper? _____ (# of years) As program aide (PA) or CIT? _____ (# of years)

Which day camp(s)? _____

What other day camps have you applied to as a PA or CIT this summer? _____

Have you earned your Leader in Action (LiA) award? ☐ yes ☐ no

Have you received PA training or spent a summer as a Program Aide In-Training? ☐ yes ☐ no

When & Where? _____

If you feel more comfortable working with a certain grade level, specify below:

_____ Daisy Girl Scouts (grades K-1) _____ Junior Girl Scouts (grades 4-5)

_____ Brownie Girl Scouts (grades 2-3) _____ Cadette Girl Scouts (grade 6)

Give your preference for each age group. Write 1 for 1st choice, 2 for 2nd choice, etc.

____ Daisies (grades K-1) ____ Brownies (grades 2-3) ____ Juniors (grades 4-5) ____ Cadettes (grade 6)

OR ____ Any age is fine

Please give name of a reference and his/her phone number -- only if you have never been a PA at Benton Day Camp, or were a PAIT last year. PA Reference Form available on Downloads page at bentondaycamp.org

Name _____ Phone _____ Relationship _____

I understand if assigned to a unit, I will be available for the overnight (if applicable). I understand that if I am selected as a program aide, I have made a commitment to day camp.

Applicant's Signature _____ Date _____

Parent/Guardian Signature _____ Date _____

Be sure to complete pages 2-4 where applicable.

In addition to this PA application, be sure to turn in a Day Camp Registration Form, Health History & OTC Meds Form, Thursday Campfire Permission Slip, and Behavior Contract. Give a Reference Form to your reference.

Complete the chart below to tell us how comfortable you are with certain outdoor skills or activities. This information will allow us to place you in a unit according to your ability and interest. Circle the number that best describes you. A "1" means you don't know how to do it, "2" means you know a little about it, "3" means you can do it, "4" means you are good at it, and "5" means you are able to teach it.

Skills: (circle one number for each skill)

Flag Ceremony, Flag Etiquette ... 1.....2.....3.....4.....5	Pitch a tent with tarp underneath ... 1.....2.....3.....4.....5
Fire Building (safety, light match, types of fires, extinguish fire).. 1.....2.....3.....4.....5	Dishwashing Procedures 1.....2.....3.....4.....5
Square Knot 1.....2.....3.....4.....5	Clove Hitch 1.....2.....3.....4.....5
Bowline Knot 1.....2.....3.....4.....5	Double Half Hitch 1.....2.....3.....4.....5
Set up a Clothesline 1.....2.....3.....4.....5	Lashing (square, shear, continuous).. 1.....2.....3.....4.....5
Knife Skills (safety, use & storage)... 1.....2.....3.....4.....5	Basic First Aid 1.....2.....3.....4.....5
Outdoor Cooking (foil, stick & dutch oven).. 1.....2.....3.....4.....5	Tautline Hitch 1.....2.....3.....4.....5
Age-Appropriate Games..... 1.....2.....3.....4.....5	Age-Appropriate Camp Songs..... 1.....2.....3.....4.....5
Hand-Washing Procedures..... 1.....2.....3.....4.....5	Compass & Orienteering..... 1.....2.....3.....4.....5
GPS & Geocaching 1.....2.....3.....4.....5	Archery (safety, correct shooting) 1.....2.....3.....4.....5
Group Management (arrange girls depending on activity, positive ways to get group's attention, strategies to involve participants)..... 1.....2.....3.....4.....5	

List any other skills you can share at day camp:

Are there skills you would like to improve this summer? _____

Briefly answer the following questions. Use a separate sheet of paper if you need more space.

1. Why are you interested in becoming a Program Aide at Day Camp?
2. Describe any leadership experiences in Girl Scouting, school, outdoor school, 4-H, church or any other situation you have had that would prepare you for this PA job.
3. Describe any experiences you have had working with children.
4. In what activities do you participate in school?
5. Anything else you would like us to know about yourself?



Benton Day Camp Program Aide Application

form #862 • 01/16 • page 3 of 4

If you are applying for **PA 2** or **PA3**, also answer the following:

1. What do you like best about Benton Day Camp?
2. What strengths and talents do you bring to Day Camp to work with children and other leaders?
3. What did you learn last year as a PA that you'd like to apply to this year's PA experience?
4. What are your strongest leadership skills?
5. Which of your skills (outdoor, leadership, childcare, group management, etc.) would you like to improve as a PA2 or PA3?

In addition to this PA application, be sure to turn in a Day Camp Registration Form, Health History & OTC Meds Form, Thursday Campfire Permission Slip, and Behavior Contract. Give a Reference Form to your reference.



Benton Day Camp Program Aide Application

form #862 • 01/16 • page 4 of 4

If you are applying for **PA3**, also answer the following:

1. Describe or define "leadership", and what makes a good or effective leader.
2. List 5-7 adjectives that describe you well.
3. You will be a part of a Unit Leadership Team consisting of mentoring adults and younger PAs. Describe how you would manage such a Unit Leadership Team.
4. If we have two PA3s co-leading a Unit, describe how you might structure and manage the Unit knowing your own skills, personality, giftings, etc.
5. What advice would you give to a first-year PA? A second-year PA?
6. What steps would you take to ensure that you would be alert and enthusiastic every day (5 days) at Day Camp?
7. What do you see as your biggest challenge as a PA3?

In addition to this PA application, be sure to turn in a Day Camp Registration Form, Health History & OTC Meds Form, Thursday Campfire Permission Slip, and Behavior Contract. Give a Reference Form to your reference.

THE CHARACTER OF A PA1

Benton Day Camp

In order to be a Program Aide Level 1 (PA1), the applicant must demonstrate the following five characteristics in the 2021-2022 School Year. These characteristics are expected of all PA levels, staff and volunteers.

Positive Attitude

PA's need to approach all camp activities with a **can-do attitude**. You are there to participate in the designated activity and help the girls in your unit do the same. If the activity isn't something you're very good at, this is the time for you to **role model for your girls that practice leads to greater proficiency**. If the designated activity isn't something you particularly enjoy, you need to **keep those negative feelings to yourself**, and help the girls get the most out of the given activity. When unexpected or challenging situations arise, you need to **work with your fellow PA's and Unit Leader(s) to find a positive path forward**.

TEAM Player – Together Everyone Achieves More

As a PA, you are part of the Day Camp leadership team. You are expected to **work cooperatively with other team members toward achieving group goals**. You are there to **help others learn new skills** and to support a positive, enjoyable camp experience for everyone, girls and adults alike. As a team member, **you need to ask for help when facing situations that feel challenging**. On the flip side, **you need to recognize when others need help and offer to help as best you can**. Team members support one another. They understand and demonstrate the importance of working together.

Manage Emotions Appropriately

Volunteering at Day Camp offers many opportunities for new adventures and fun times with friends. It also includes situations – and campers – that are difficult and challenging. This is when it is most important that you draw on your TEAM and the Girl Scout Law to help move the situation (or camper) in a positive direction. **Engaging in negative behaviors that draw attention to yourself, such as angry outbursts, sulking, refusal to talk or respond to others, or walking away from the group or activity**, only work to make the situation worse for everyone. If you find that you are **having trouble controlling your emotions, be honest with yourself and fair to those around you: reach out for help** before the situation escalates.

Respect Authority

“Respecting yourself and others” in the Girl Scout Law means **showing the type of respect for others that you want them show for you**. You cannot expect others to listen to you until you learn to listen to others. At camp, this means you need to **listen attentively (with your eyes and ears), follow instructions** (whether from a Unit Leader, activity leader or other authority figure), **and acknowledge and obey camp rules**. You also need to **take correction from authorities respectfully**. Respecting and following the camp rules and procedures allows us all to have a fun – and SAFE—camp experience.

Appropriate Language

Choose **words that encourage others**. Choose language that **builds team unity and goals**. Use **constructive words, not destructive words**. Use words that are **considerate and caring, not negative and demeaning**. Recognize how **gossip, slander and mean words can be hurtful not just to individuals, but to the group as a whole**. If your words aren't friendly and helpful in improving the situation or don't create a positive space for the person you're talking about, you need to think about whether you should speak them. And when you **need help figuring out what words to use or how to improve a situation or relationship, reach out to others** in the leadership team.

LETTER OF RECOMMENDATION

Needed only if you have never been a PA1 at Benton Day Camp before

If you have never been a PA1 at Benton Day Camp before, you will need to ask a teacher, coach, supervisor, mentor, or other non-family member to submit a **PA Reference Form** on your behalf. Ask someone who knows you well and can speak to your experience and ability to work with children, peers, and adults. Your reference should also help us understand how you demonstrate the 5 Characteristics of a PA. They will be included in the PA Reference Form.

Please provide name of a reference and his/her contact info:

First and Last Name

Reference's Email Address

Reference's Phone Number

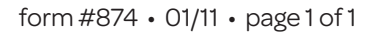
To email or give a hard copy of the PA Reference Form to your reference:

To email:

Go to the PA Forms page of the Benton Day Camp website, and find "Program Aide Reference" under Online Forms. Email the document to your reference.

To give a printed or hard copy:

The PA Reference Form follows this page. Give the pages to your reference.



THE CHARACTER OF A PA1

Benton Day Camp

In order to be a Program Aide Level 1 (PA1), the applicant must demonstrate the following five characteristics in the 2021-2022 School Year. These characteristics are expected of all PA levels, staff and volunteers.

Positive Attitude

PA's need to approach all camp activities with a **can-do attitude**. You are there to participate in the designated activity and help the girls in your unit do the same. If the activity isn't something you're very good at, this is the time for you to **role model for your girls that practice leads to greater proficiency**. If the designated activity isn't something you particularly enjoy, you need to **keep those negative feelings to yourself**, and help the girls get the most out of the given activity. When unexpected or challenging situations arise, you need to **work with your fellow PA's and Unit Leader(s) to find a positive path forward**.

TEAM Player – Together Everyone Achieves More

As a PA, you are part of the Day Camp leadership team. You are expected to **work cooperatively with other team members toward achieving group goals**. You are there to **help others learn new skills** and to support a positive, enjoyable camp experience for everyone, girls and adults alike. As a team member, **you need to ask for help when facing situations that feel challenging**. On the flip side, **you need to recognize when others need help and offer to help as best you can**. Team members support one another. They understand and demonstrate the importance of working together.

Manage Emotions Appropriately

Volunteering at Day Camp offers many opportunities for new adventures and fun times with friends. It also includes situations – and campers – that are difficult and challenging. This is when it is most important that you draw on your TEAM and the Girl Scout Law to help move the situation (or camper) in a positive direction. **Engaging in negative behaviors that draw attention to yourself, such as angry outbursts, sulking, refusal to talk or respond to others, or walking away from the group or activity**, only work to make the situation worse for everyone. If you find that you are **having trouble controlling your emotions, be honest with yourself and fair to those around you: reach out for help** before the situation escalates.

Respect Authority

“Respecting yourself and others” in the Girl Scout Law means **showing the type of respect for others that you want them show for you**. You cannot expect others to listen to you until you learn to listen to others. At camp, this means you need to **listen attentively (with your eyes and ears), follow instructions** (whether from a Unit Leader, activity leader or other authority figure), **and acknowledge and obey camp rules**. You also need to **take correction from authorities respectfully**. Respecting and following the camp rules and procedures allows us all to have a fun – and SAFE—camp experience.

Appropriate Language

Choose **words that encourage others**. Choose language that **builds team unity and goals**. Use **constructive words, not destructive words**. Use words that are **considerate and caring, not negative and demeaning**. Recognize how **gossip, slander and mean words can be hurtful not just to individuals, but to the group as a whole**. If your words aren't friendly and helpful in improving the situation or don't create a positive space for the person you're talking about, you need to think about whether you should speak them. And when you **need help figuring out what words to use or how to improve a situation or relationship, reach out to others** in the leadership team.

Please comment on how the applicant has demonstrated the 5 characteristics of a PA in the 2020-2021 school year.

Positive Attitude

TEAM Player – Together Everyone Achieves More

Manage Emotions Appropriately

Respect Authority

Appropriate Language

Thank you for your time and consideration in filling out this form. If we should have any further questions about this applicant, may we contact you later? Yes No

Name (please print): _____

Signature: _____

Phone Number: (_____) _____ Date: _____

Email: _____